

# Plymouth 2023: Excellence in Facilities

**Strategy C**  
Plan for Phase Two of the  
Facilities Master Plan



**Strategy B**  
Implement Phase One of Facilities Master Plan

Context:  
At Council's request, Clark Assessment provided  
Plymouth Church a comprehensive Facilities Master  
Plan (FMP) to be implemented in phases.  
After Council approved the FMP, the Facilities  
Committee of the Board of Stewardship reviewed  
the plan and recommended to the Board phases for  
implementation based on current resources and  
priorities.  
Stewardship received that recommendation at its  
March 2022 meeting.

**Strategy A**  
Evaluate the Facilities Manager role and fill it well

**Timeline**  
**Now** - Review role, responsibilities, and budget  
Update job description  
**Mid-April** - Interview candidates,  
**By May** - Hire and train Facilities Manager

**'Excellence in Facilities' Defined:**

- We extend hospitality and welcome for all
- We prioritize preventative maintenance
- Our facilities staff are effective and efficient
- We make steady progress on our Facilities Master Plan

**In 2023, Plymouth Church will build  
on its past strength to establish  
excellence in facilities as our  
standard practice.**

*'Our facilities are invaluable tools  
for accomplishing our mission.'*  
- Wise People

**2023 Strategies for Growth**

- A. Evaluate the Facilities Manager role and fill it well
- B. Implement Phase One of the Facilities Master Plan
- C. Plan for Phase Two of the Facilities Master Plan



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# *Strategy A*

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# ***Strategy B***

## **Implement Phase One of Facilities Master Plan**

### **Context:**

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## ***Phase One of the Facilities Master Plan***

- a. Refresh paint throughout the building to design standards defined by the FMP.***
- b. Replace and/or install new carpeting in areas defined in the FMP. Priority will be given to high traffic/heavily worn areas.***
- c. Improve audio visual technology in Mayflower Room***
- d. Add hearing aid support in the sanctuary.***
- e. Assess feasibility of solar panels. Move forward with project if it is determined to be a good fit for Plymouth.***



# *Timeline for Phase One*

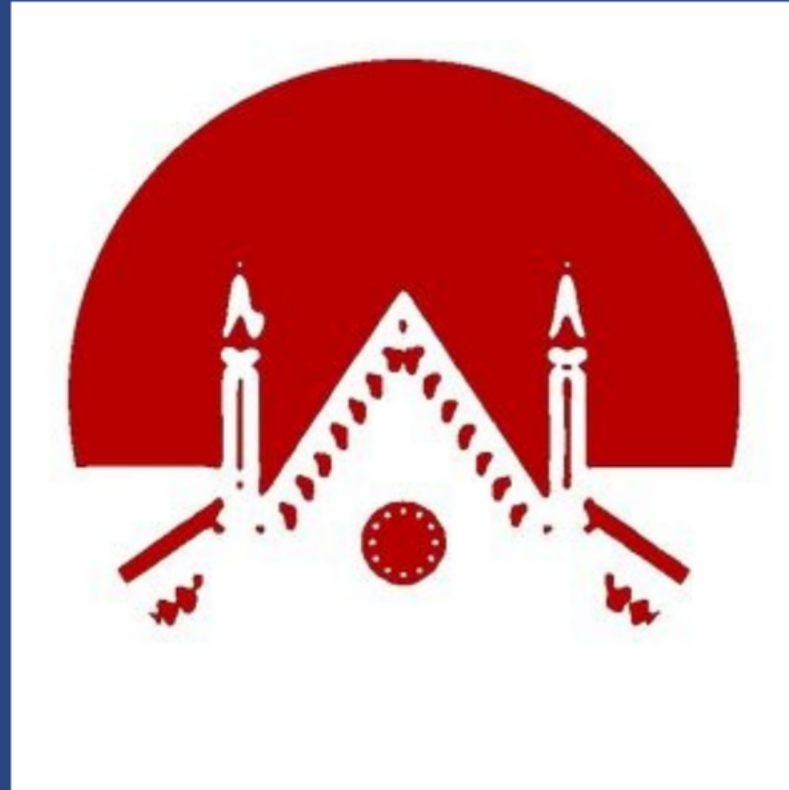
Now - Seek estimates from vendors for priority projects

April-May - Evaluate solar panel and hearing assistance projects

Define scope of work for carpet and paint

Summer - Begin work on Mayflower upgrades, carpet and paint

TBD - Begin work on solar panel and hearing assistance projects



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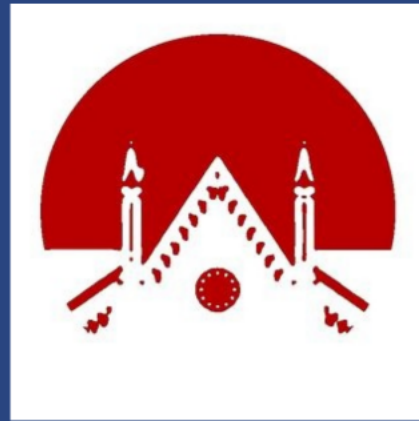
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# *Strategy C*

## **Plan for Phase Two of the Facilities Master Plan**



# *Phase Two of the Facilities Master Plan*

## **1. Historic Building**

- a. Lower the choir loft
- b. Improve the chancel footprint
- c. Refurbish the Organ
- d. Raise the elevation in the rear balcony to improve sight lines
- e. Install hearing aid loop
- f. Refurbish/preserve stained glass
- g. Address flooring needs

# *Phase Two of FMP cont.*

## **2. North Building**

- a. Improve flow from North building to the Historic building and entrance to the North building
- b. Improve the bathrooms on the West side of the North Building

## **3. South Building**

- a. Make recommended changes in the basement to provide youth space, Gathering of Grace band rehearsal space, Bell Choir and adjust storage

# ***Timeline for Planning for Phase Two***

Summer/Early Fall - Feasibility Study for Capital Campaign

Ongoing - Continue to review needs and priorities

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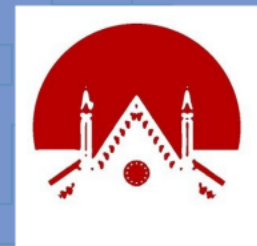
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